

**St. John's Episcopal Church Vestry      24 March 2021**

Present: Pamela Brittain, Tom Brzeczek, Bill Cheney, Ray Contreras, David Dennehy, Terry Farrelly, Jane Ferguson, Diane Gustafson, Rev. Roger Haenke, Alex Valdez Beer, Lynn Young

Absent: Muriel Kulikowski

After opening prayer, Rev. Roger Haenke called the meeting to order at 6:08 p.m. New Vestry member Alex Valdez Beer was welcomed.

Ray Contreras moved approval of the Consent Agenda (minutes of the February meeting, Rector's Monthly Operational Report, and Wardens' Report), David Dennehy seconded, and the motion passed.

**TREASURER'S REPORT:**

Bill Cheney gave the Treasurer's Report. (Financial statements are filed with these minutes in the Vestry Binder in the Church Office.) The PPP loan (\$12,781) has been forgiven. The 2020 audit is in progress, and a routine questionnaire about conflict of interests is being sent to all Vestry members.

Currently St. John's has one savings and two checking accounts. The Finance Committee has recommended that one checking account be closed, and a second savings account be opened for restricted and designated funds. Diane Gustafson moved, Ray Contreras seconded to accept the recommendation of the Finance Committee, and the motion passed.

**MINISTRY REPORTS:**

Pam Brittain presented the report for Outreach. The 40 Items in 40 Days campaign has been successful, and donations will be accepted through March 31. So far, there have been 71 bags and an estimated 2928 articles brought to the church. Besides clothing, there have been donations of backpacks, sleeping bags, and toiletries.

In preparation for Re-gathering, the church has been deep cleaned. The schedule for Holy Week services was reviewed. All booklets have been printed. Lynn Young is, for now, coordinating ushers and greeters.

Steve Stopper, who had installed the original sound system, pronounced it in working order. The live-streaming function needs to be set up. A roofing company was consulted about the falling plaster and found that the roof has not been compromised. Three bids are being sought for the plaster issue.

**OLD BUSINESS:**

The Southeast corner property title report and the Fonti property easement have not yet been resolved and will remain on Vestry agendas.

The parish must vote on the proposed by-law change (name of the corporation). A special meeting will be called, probably after a Sunday service and both in person and on Zoom. No date can be set until the required number of days' advance notice (14? 30?) is researched.

Property projects were reviewed. The roof over Classrooms 17 and 18 needs to be replaced. ECS has not seen any evidence of leaks. The roof issue is on hold until the Diocese decides whether St. John's qualifies for the Creation Care Initiative (solar energy). If St. John's is able to get solar on the roof, the repair of the roof would be included.

St. John's has received \$25,000 from Fr. Michael Kaehr in memory of his wife Nancy to be spent on a state-of-the art audiovisual system, including service for the hearing-impaired and cameras for live-streaming. A second donor has come forward with an amount of \$25,000+. Rev. Roger Haenke reported having received two bids and is waiting for a third.

#### NEW BUSINESS:

Three resolutions from the Finance Committee were presented for votes.

Resolution 2021.0324.01 reinstates a requirement of two money counters (during the pandemic, staff counted). Diane Gustafson seconded the recommendation, and the resolution passed.

Resolution 2021.0324.02 reinstates the requirement of two signers for checks over \$1000. This requirement was waived during the pandemic. Lynn Young seconded, and the resolution passed.

Resolution 2021.0324.03 changes the limit for bringing items to the Vestry for approval from \$1000 to \$3000. For items up to \$3000, the Leadership Team (Rector, Wardens, Treasurer, and Assistant Treasurer) can approve. Items over \$3000 will need three bids. David Dennehy seconded, and the resolution passed.

David Dennehy reported that a preferred vendors list is being created. He also reported having attended a meeting with the new ECS Facilities Director, Dave Baxter. By mid-April Head Start will have two classrooms in use. Breakfast and lunch will be prepared in the Nale Hall kitchen. ECS will have the kitchen cleaned and will add storage. Hydro-jetting the water lines may be needed.

Vestry member Muriel Kulikowski was absent because she is recovering from a fall that resulted in a broken ankle and aggravated a longstanding shoulder issue that may require surgery.

Small groups were set up at the beginning of the pandemic, but no one thought the re-gathering in person would take this long. The groups of 18-19

families/individuals are too large. Diane Gustafson and Rev. Roger Haenke will serve as a task force to find a way to re-structure small groups. This is part of the Strategic Plan of the Diocese.

Ray Contreras suggested that the Leadership Team be tasked with examining the issue of the purchase of the Fonti easement and financing of it. There was no opposition to this suggestion, and Rev. Roger Haenke agreed that the Leadership Team should be so tasked.

The meeting was adjourned at 7:30 p.m.

Diane Gustafson, Clerk of Vestry