

Approved electronically 3-31-2019

Saint John's Episcopal Church Vestry 27 March 2019

Present: Fr. Tom Wilson

Vestry: Diane Gustafson, Judy McKay, Lynn Young, David Dennehy, Karen Duignan, Mark Jordan

Absent: Treasurer Terry Farrelly; Vestry members Pamela Brittain, Ray Contreras, Jim McDevitt

Visitor: Linda Dennehy

People's Warden David Dennehy called the meeting to order at 6:03 p.m. Opening devotions were led by Fr. Tom Wilson.

Judy McKay moved, Karen Duignan seconded approval of the February Vestry minutes as submitted. The motion passed. Mark Jordan volunteered to take notes at the April meeting, when Diane Gustafson will be absent. The minutes from this March meeting will be sent electronically within a few days and, after approval, will be posted next week.

FINANCIAL REPORT:

The summary of the financial report was reviewed. It was suggested that the Treasurer highlight anything that is way off budget and provide clarification.

OLD BUSINESS:

The Calling Committee Update was given. Alice Burnham and Lynn Boster will serve as alternates. Members of the Committee will be announced and then installed on April 7, at which time the Profile Writing Committee (Cathey Dowdle, Muriel Kulikowski, and Linda Longoria-Neff) will be acknowledged. Ideally all of these members will be available at both services. The Profile Writing Committee has completed an initial draft and will finish by the first of May.

The affirmation of a $\frac{3}{4}$ time priest-in-charge will be tabled until the next meeting since three Vestry members were absent. Three-quarter-time and half-time priests are becoming more common.

The Congregational Assessment Tool (CAT) is an online survey paid for by the Diocese and will cost Saint John's manpower hours only. The first announcement of the CAT will be on April 7. The online survey will begin on April 21 and continue for three weeks. Computers and assistance will be available for those who need it. The CAT will tell us where our vitality, satisfaction, and energy are. The Vestry will meet with the Calling Committee and Profile Writing Committee to interpret the data received and will be assisted by interpreters from the Diocese.

At a recent Vestry meeting a discussion was held on "St. John's is like . . ." More brainstorming was done briefly at this meeting.

Those who attended the recent Leadership Academy shared their findings and impressions. All thought that networking opportunities were valuable. The Diocesan website has notes and videos for those who are interested.

Some changes, such as fees and charges, have been made to the Marriage Guidelines, and these will be put on the website. This item will remain on the Vestry agendas until it has been signed off.

The Request for Use of Facility document will also be posted on the website.

NEW BUSINESS:

Fundraising opportunities were discussed. Mark Jordan moved, Judy McKay seconded that a spaghetti dinner be held on Saturday, May 18; that there be no charge; that baskets be placed on tables for free-will offerings; and that a 50/50 drawing be held (tickets sold for \$1.00 each; half the money raised goes to the holder of the chosen ticket and the other half to the church). The motion passed. Karen Duignan moved, Mark Jordan seconded that a book signing be held on June 2 after both services for Diane Gustafson's new book. Diane will set aside fifty copies for which the entire \$14 per copy will go to St. John's. The motion passed.

PRIEST'S REPORT:

Lynn Young moved, Diane Gustafson seconded to approve the Letter of Offer to Fr. Tom Wilson as the Interim Priest. The motion passed.

Mark Jordan moved, Lynn Young seconded approval of the Parochial Report. The motion passed.

Fr. Tom Wilson distributed flyers for Called to the Wall on April 13. St. John's has been asked to host the lunch for approximately 75-80 people. Karen Duignan will organize lunch. The Diocese will reimburse for the cost of the food. St. John's will provide the paper products and drinks. David Dennehy is chair of the committee to welcome, set up, and clean up. Volunteers will be needed 11 a.m. – 2 p.m.

St. John's will host a workshop on dementia led by Rev. Anne Cox Bailey on Saturday morning, June 8. Diane Gustafson moved, Mark Jordan seconded approval of the workshop, and the motion passed.

Mark Jordan moved, Judy McKay seconded approval of a resolution (to be framed) recognizing Mike Gollihur for his having installed new soap and paper dispensers in the restrooms and for selling athletic equipment from the School. The motion passed.

SENIOR WARDEN'S REPORT:

Karen Duignan suggested publicizing opportunities to serve on the Vestry in the next election. Diane Gustafson will create a template for interviews with current Vestry members and will submit articles for the newsletter beginning in August.

PEOPLE'S WARDEN:

David Dennehy reviewed the work on the trees. John Farle and his crew cleaned the gutters at no charge. Window frames in the Conference Room/Lounge have been painted, as has the Columbarium gate. The main gate onto St. John's property and all fencing are in the process of being painted. The fountain will be re-stuccoed. Dean Peters has reset the security lights, and an instruction manual will be written. Junk around the property needs to be removed. Communication with the present alarm company is non-existent; a new system will cost \$3000 plus a monthly charge. Bids are being reviewed for dealing with termites. It is hoped that tenting (estimated \$50,000) can be avoided. The wardens met with ECS on Tuesday, March 26. The liaison from the property manager's office intends to make minutes of those meetings available in a more timely manner. The Head Start program will have 182 children at the beginning of April and 240 in June. The HVAC system is straining, and also ECS is experiencing waste line back-ups; these will be addressed.

REMINDER:

The Vestry retreat will be on Saturday, May 25, 9 a.m. – 4 p.m. in Nale Hall.

The meeting was adjourned at 8:20 p.m.

Diane Gustafson, Clerk of Vestry