

Approved online 12-8-19

**St. John's Episcopal Church Vestry Meeting
November 20, 2019**

Present: Karen Duignan, David Dennehy, Mark Jordan, Jim McDevitt, Judy McKay, Terry Farrelly, Pamela Brittain, Lynn Young, Father Tom Wilson

Absent: Ray Contreras, Diane Gustafson

Guests: Daniel Sanchez, Uriel Sanchez

The meeting was called to order at 6:05 p.m. by Jr. Warden David Dennehy. A brief prayer service followed.

Lynn Young was appointed to take minutes since Diane Gustafson is absent due to illness.

The minutes of October 23, 2019 were approved online.

Guest Daniel Sanchez presented information on his proposed Eagle Scout project and requested approval of the proposed project to be erected in St. John's Columbarium. He is proposing installation of a Sun Sail to provide shade and placement of a small bench for visitors to sit on. If approved, the project will also require relocating of a small plant. All of this will be accomplished with volunteer labor and donated materials.

After some discussion and questions answered, it was moved by Mark Jordan, seconded by Lynn Young and approved to accept Daniel's Eagle Scout project for installation of a Sun Sail and small bench in the Columbarium.

The Consent Agenda was approved on a motion by Judy McKay, seconded by Mark Jordan and carried.

David Dennehy presented the Jr. Warden's report –

- update on final expenses on the HVAC in Nale Hall
- estimate for gutters and caps on the buildings came in at approximately \$10,000. Landscaper John Farley offered to do the project as part of his landscape responsibilities
- the school area on the property is very dark - needs motion sensor solar lights so that security cameras can be installed.
- CVPD now has permission to come on the property as needed. This permission needs to be granted annually.

- The fountain on the lawn requires \$4,000 to bring it back into operation, and then \$100 per month to maintain it. A suggestion is to convert it to a garden box and ask the Bonita Valley Garden Club to maintain it. Moved by David Dennehy, seconded by Mark Jordan and carried to get a bid on converting the fountain to a garden box. David will also check with the BV Garden Club to see if they would create the garden.
- Rain has caused problems at the school with water pooling and backing up into one classroom and some roof leaks discovered.
- At Head Start meeting on Tuesday, David will ask about what the constraints are for the church interacting with the school due to separation of church and state since Head Start is a federally funded program.

OLD BUSINESS

Sr. Warden Karen Duignan updated on the Fonte Property acquisition. Father Tom Wilson gave an update on the Playground Fund petition with the Diocese. A motion was offered by Mark Jordan, seconded by Jim McDevitt and carried to move forward with Ray Contreras' suggestion in his memo to give \$10,000 to Vida Jovan, a Tijuana orphanage, and \$12,000 to the Diocesan Youth Programs, in keeping with the spirit of the purpose for which the funds were originally donated. This would dissolve the fund. Father Tom will notify the Diocese of this decision.

NEW BUSINESS

Adoption of Resolution authorizing the signing of St. John's church checks on its Bank of America account 000850107855. Motion offered by Mark Jordan, seconded by Pamela Brittain and carried to adopt the resolution authorizing the signing of St. John's Church Checks on its Bank of America account 000850107855.

After reviewing the Legend of the Candy Cane, a motion was offered by Jim McDevitt, seconded by Judy McKay and carried to purchase and distribute candy canes on Sunday December 22.

A possible date for the Vestry Christmas party was suggested – December 18, 2019, and the Maules have graciously offered their home. Karen will contact Paula to see if that date will work and then will confirm with Vestry members.

On motion by Mark Jordan, seconded by Lynn Young and carried, the meeting was recessed to Executive Session at 7:30 p.m. to discuss the Calling Process for a candidate for Priest in Charge.

Following the Executive Session, Jim McDevitt moved, Mark Jordan seconded to call Reverend Roger Haenke as Priest-in-Charge at St. John's Episcopal Church, and the motion carried.

The meeting was adjourned at 7:48 p.m. with a prayer.

Lynn Young, Note taker

Priest's Report

October 24 through November 20

INFORMATION ITEMS: What is listed below is above and beyond the regularly reported monthly meetings with staff, Men of St. John's, Sunday worship planning, sermon preparation, review/edit/compose for eNews and worship bulletin announcements.

Pastoral Care:

Follow-up pastoral calls

Attended "active shooter" response training offered by City of Chula Vista

Had lunch with clergy team

Met with liturgy planning team for Advent/Christmas – plans in process

Ordered Christmas banner for display at corner of First and Kearney

Worked with Heather Wallace and Cathey Dowdle on preparing children for first communion

Facilitated funeral arrangements for Barbara Irvin with The Rev. George Keith

Administrative Activities:

Interface with Diocesan staff about Playground Fund options

Follow-up on HVAC repairs for Nale Hall

Editing Financial Policies/Procedures – draft to Vestry in December

Helped set up capability of holding on-line interviews with clergy candidates

Planning and coordinating Stewardship Pledge process

Planning and coordinating event around Christmas decorations

Ensuring all staff comply with newly mandated state training concerning sexual abuse

Coordinating with Mike Gollihur for sale of AV carts – no takers so far

Planning for staff reviews in November

Signed agreement with South Bay Amateur Radio Society-SOBARS for monthly meeting in Nale Hall, beginning January 2020 (Bill Cheney is member)

Coordinating with Gonzaga University for their students to be housed at Saint John's during the first week of January – they will be doing outreach in San Diego and Tijuana areas

Following up with Fire Alarm Monitoring Company to seek completion and certification of system in Church and Nale Hall

Met with San Diego Rain Gutters to obtain 3rd bid on cleaning gutters, repairing gutters and downspouts, adding screens to gutters

Contacted local theatres to determine any interest in choir/acolyte robes

Worked with Wardens and Sally in discarding items around campus (metal picnic tables, tetherball poles, wooden palates, timber, file cabinets, arts/crafts magazines, etc.

Consulting with Alexander Contreras, Marketing Intern, about logo, web site, Facebook

Coordinating work projects for Ryan Attaway, Sexton, who is now available for additional hours during the week

Purchased upgrade and training materials for Servant Keeper – the software used to manage Pledges

Met with Uriel and Daniel Sanchez about Eagle Scout project

Diocesan Activities:

Attended Diocesan Convention November 8-9

Met with Chula Vista area Protestant clergy

Saint John's Church
 Monthly Report to
 Vestry and Congregation October

11/12/2019 6:22 PM

	This Month Actual	This Month Budget	This Month Difference	YTD Actual	YTD Budget	YTD Difference
Revenues - Church	18,630.37	15,584.03	3,046.34	149,423.14	155,831.94	-6,408.80
Expenses - Church	22,852.64	21,679.55	1,173.09	234,907.80	233,565.53	1,342.27
Net - Church	-4,222.27	-6,095.52	1,873.25	-85,484.66	-77,733.59	-7,751.07
ECS Rental Income	11,110.50	11,111.14	-0.64	98,078.27	95,799.49	2,278.78
Operating Balance	6,888.23	5,015.62	1,872.61	12,593.61	18,065.90	-5,472.29
ECS Net Income to Church	26,266.00	26,266.00	0.00	258,022.90	258,173.00	-150.10
4220 . ECS Lease Income to Church	-1,050.64	-1,050.00	-0.64	-10,743.95	-10,325.00	-418.95
6140 . Property Management Fee	-2,200.00	-2,200.00	0.00	-22,000.00	-22,000.00	0.00
6150 . Realtor Commission	0.00	0.00	0.00	-8,152.17	-11,000.00	2,847.83
6600 . Insurance	23,015.36	23,016.00	-0.64	217,126.78	214,848.00	2,278.78
2932 . Diocese Loan Principal	-7108.94	-7,108.94	0.00	-69,776.54	-69,776.54	0.00
9300 . Diocese Loan Interest	-4,795.92	-4,795.92	0.00	-49,271.97	-49,271.97	0.00
Net ECS Income to Church	11,110.50	11,111.14	-0.64	98,078.27	95,799.49	2,278.78