

## **St. John's Episcopal Church Vestry Meeting 25 March 2020**

Present via Zoom conferencing: Pam Brittain, Ray Contreras, David Dennehy, Terry Farrelly, Diane Gustafson, Rev. Roger Haenke, Mark Higginbotham, Muriel Kulikowski, Jim McDevitt, Lynn Young

Absent: Judy McKay

The meeting was called to order and opened with prayer by Roger Haenke at 6:10 p.m.

Mark Higginbotham moved, Pam Brittain seconded approval of the Consent Agenda (Vestry minutes from February 11 meeting, Priest's Report, Wardens' Report, Change in number of signatures required for checks from two persons to one) The motion passed.

Mark Higginbotham, Junior Warden, has taken on property management and is now the point of contact for contractors.

Terry Farrelly presented the Treasurer's Report. Consensus was reached to have Roger Haenke and Terry Farrelly draft a request to the Diocesan Finance Committee (meeting on March 26) asking that St. John's be allowed to pay interest only on our loan until (suggested) sixty days after the Bishop allows in-person services again.

Terry Farrelly and Ray Contreras reviewed the court order for designated funds (playground fund). The judge finds the restriction on funds impractical to meet and approves giving the funds to Vida Joven and the Diocesan youth program. The money will go to the Diocese to administer. Lynn Young and Ray Contreras will draft an article for St. John's and the Diocesan newsletters.

### **OLD BUSINESS:**

The Vestry Retreat scheduled for April 25 has been put on hold until in-person meetings are resumed.

Vestry had previously discussed replacing the CleanNet contract with in-house (Ryan Attaway) responsibility. CleanNet has already suspended services because of the pandemic and closure of the campus. Diane Gustafson moved, Mark Higginbotham seconded to cancel the CleanNet contract effective March 15, and the motion passed.

Capital Expense projects were reviewed:

- Gutters and painting (grant from Diocese): waiting for three bids to send to Diocesan Property Committee
- Water flow mitigation at ECS: work has begun; Classroom 2 floods when it rains.

- Roof repair (Rooms 17 and 18): will be repaired beginning on April 1 by contractor Works with understanding that the roof will need to be replaced at some point.
- Alarm system: waiting to learn if Chula Vista Alarm (maintains alarms for the School) can take over both security and fire alarms.
- Fountain: parts are on order.

#### NEW BUSINESS:

Roger Haenke reported that the parish is closed to all meetings including AA. ECS closed Head Start as of Monday, March 16, and this week's parish newsletter will have a message from Lesslie Keller. Roger Haenke, Maria Love, and Sally Elliott work from home on Mondays and Tuesdays and in the office on Wednesdays and Thursdays 9 a.m. to 3 p.m. Ryan Attaway is working Wednesdays and Thursdays plus making security checks of the property at other times.

A proposal to authorize tree trimming was put on hold.

Jamie Attaway has identified some plumbing issues and has put in a bid for four major auto shut-off valves. If a problem were to occur when the School is in session, the School water would have to be shut off. David Dennehy moved, Pam Brittain seconded to approve Attaway's bid of \$1185 to correct plumbing problems in restrooms in the Narthex, Nale Hall, and Administrative Building. The motion passed.

St. John's has a contract with Ontario for maintenance of the HVAC system. There is an electrical problem with 2-3 units, and information from Ontario will be forthcoming..

The proposed plan to keep parishioners connected in this time of isolation was reviewed.

The meeting was adjourned at 7:55 p.m.

Diane Gustafson, Clerk of Vestry